

**NEWPORT CHEMICAL DEPOT REUSE AUTHORITY
BOARD MEETING
December 17, 2009**

MINUTES

The Newport Chemical Depot Reuse Authority held its regular monthly meeting on December 17, 2009 at 7:00 p.m. at the Vermillion County Economic Development Commission office at 259 Vine Street in Clinton.

Members Present:

Jack Fenoglio
Tom Milligan
Arden Kilgore
Bob Rendaci

Visitors:

Phil Cox
Leonard Akers
Web Crouch

Joe Beardsley, Attorney
Bill Laubernds, Executive Director
Yale Yager, Property Manager
Susie Jones, Office Manager

The minutes from the November 19, 2009 Reuse Authority Meeting were reviewed. Tom Milligan moved to approve them as written with a second from Arden Kilgore. Motion carried.

Executive Director Bill Laubernds noted that the meeting date needed to be changed due to conflicts. Bob Rendaci moved to change the meeting date to the first Thursday of each month starting in January. Tom Milligan seconded the motion. Motion carried.

Reuse Update –

Environmental - Bill announced that the demil buildings are currently being removed. Categories 1-4 can be transferred now because clean-up is consistent with the Reuse Plan. Areas 5 and 7 still need some work to be done. A lot of these things are done or are in process. Bill met with Cathy Collins and the Indiana Department of Environmental Management. They coordinated NeCDRA's timeline with the depot staff and the state. Bill reported that this is going very well.

Business Development Update –

The master lease is being worked on and is moving along well. The draft of the sub-lease is completed. Bill has spoken with Frank Minton of Telic and Frank is setting up a website for people that want to apply for a job and is currently testing this out. Telic is matching state training funds for job training.

A memo of understanding is being written for the un-named company we are working with on a confidentiality agreement.

The Reuse Authority has copies of the ag leases and a schedule is going to be made for planning purposes.

Budget 20-Month May 1, 2008 – December 31, 2009 –

Some funds were unexpended and the grant was extended to 21 months to include January of 2010. The Money is divided into categories needed to pay the January expenditures.

Budget 2010 –

Activities that need to be done from now to June have been moved up. Then a budget amendment will be made to cover the additional activities for the last 6 months. The largest amount of expenditures are in contractual services. RFP's will be sent out for those. Bill stated he would like to start preparing and sending out proposals and advertise in the Association of Defense Communities 360. Bob Rendaci moved with a second from Arden Kilgore to go forward with the RFP's. Motion carried. The first one will be the infrastructure master plan. The second will be the business development plan. The Reuse Authority also needs to work on adding staffing for 2010.

Marketing –

Duke Energy is interested in working with the Reuse Authority on marketing. Mike Heaton has agreed to put some money into this. He would like to establish some meetings with companies in New York, Atlanta and Chicago.

Business Expansion –

An ad will be going into the Business Expansion magazine soon. The NeCDRA website will be changed to ad marketing elements. Bill mentioned that the RA needs to do branding and come up with a new name for the depot.

Reuse in Motion Contract Renewal –

Executive Director Bill Laubernds stated his interest in renewing his contract at the same level for 2010. Joe Beardsley recommended renewing it for two years with Bill using his own judgment on time off for vacation etc. Bob Rendaci moved with a second from Arden Kilgore to continue Bill's contract for 2 years. Motion carried.